

**FRIENDS OF THE BUTTS SCHOOL**

**Registered Charity No. 1045108**

**Minutes of ANNUAL GENERAL MEETING**

**Friday 27<sup>th</sup> September 2019**

**Present:** Rebecca Lynch (RL), Jo Saker (JS), Julia Addison (JA), Jo Gale (JG), Caroline Levey (CL), Zoe Watts (ZW), Gill Pooley (GP), Niki Chesterman (NC), Alex Golding (AG), Rachel Mordecai (RM), Kimberley Fowell (KF), Penny Wilson (PW), Laura Elliott (LE)

**Minutes of last AGM approved**

**No matters arising from last AGM minutes**

**Chair's report: (JS/RL)**

Last year was very successful with RL and JS working as co-chairs, it worked well and going forward will continue with two chairs (and two vice-chairs, see below).

Fundraising for the AGM Coffee Café is for Years 3 and 4 to spend on items for their class.

Funds Raised in the last year by FOBS :

Summer Madness profit £2633.23  
Christmas Fair profit £1,581.65  
Jim Jam Jog profit £1,525.20  
Parents Social profit £202.00  
Quiz Night profit £344.43  
Coffee Café raised £657.67  
Christmas Cards raised £285  
Easter Egg Competition raised £97.10  
Discos raised £304.13  
Easy Fundraising raised £388.57  
Ice Hockey raised £105  
Donation from Bottom Line Technologies £100  
Bag 2 School / Eco Kids raised £187.20

How we spent money raised :

- £2683 Adventure Playground Equipment
- £2000 Contribution to new laptops
- £799 Theatre Production
- £483 Roaming Robots
- £359.94 Picnic Benches
- £328 Giant Bricks
- £223,73 Lunchtime toys

- £210.12 Guided Readers
- £188.60 Dictionaries
- £175.05 Nightingale Books
- £172.92 White Boards
- £136.05 Donation towards costumers
- £65.94 Tuff Tray
- £11.94 Gardening Gloves
- £102.46 Christmas Lunch
- £31.00 End of year Ice-lollies
- £100 SATS breakfasts for year 6
- £28.06 Gardening Club

First FOBS meeting has taken place on the 19<sup>th</sup> September and the minutes are on the school website. Key for this year is to improve the outdoor areas and support groundforce day on the 13th of October.

The Chairs wish to thank the Committee, Class Reps, Gill Gibson the School Caretaker, Mrs Bailey and Mrs Bevis in the office, Zoe Watts the Treasurer and Alex Golding the Secretary for all their continued efforts and help. Thanks also extended to all the parents / carers in the school for supporting events and helping us to raise the money for the school to benefit the children.

### **Treasurer's Report**

Over the year, FOBS have raised £16,311.97 and had expenses of £16308.28 (which includes £7837.29 of purchases for the school making a total profit of £3.69. The income raised was £4,000 more than 2017-2018 (£12,244.14).

Available funds at the end of the year are £7,546.90

(see separate Treasurer's Report 2018/2019)

### **Independent Examiner of Accounts**

Accounts will be sent to Thorne & Co in Bentley for sign-off (no charge)

### **Election of Officers and Trustees of Committee**

According to our Constitution, the FOBS committee needs to comprise of a maximum of 14 people so it has been decided to have an Executive Committee of 6 (2 Chairs, 2 Vice-Chairs, Treasurer and Secretary) but all parents in school invited to all meetings and all minutes of meetings will be on the website for all to view.

For the coming year, the executive committee was unanimously voted (by show of hands) as RL and JS as Co-Chairs, KF and PW as Vice-Chairs, ZW as Treasurer and AG as secretary. The 2 Co-Chairs will shadow RL and JS this year with a view to becoming chairs next year.

We now have two volunteers for class reps for all classes but only 1 for Oak (Y1), NC happy to help out until a replacement can be found.

Details of the new executive committee, AGM minutes and Treasurer's Report will be put on the school website.

Mrs Barnes has put class reps names on classroom doors, no photos this year but Mrs Barnes will set up a group committee photo for the school lobby.

**Date of Next Ordinary Meeting:** Monday 14<sup>th</sup> October at 6.30pm, Staffroom

